

## How to Choose a Professional Organizer

Congratulations on making the decision to hire a professional organizer. Wondering what to do next? Here are suggestions to help you find a qualified professional who will meet your organizing needs.

While this is not an exhaustive list, we hope it will help you on your journey to becoming more organized.

- Are they licensed and insured?
  - Like with any service provider that comes into your home, it is imperative to research what type of professional you will hire.
  - This information should be readily available on their website or marketing material. If it's not don't be afraid to ask.
  
- What types of services do they provide?
  - The more specific you can be about what you want done, the more able your organizer will be to meet your needs. Here are some areas that organizers specialize in:
    - General decluttering
    - Specific rooms (i.e. kitchen, garage...)
    - Moving/relocation assistance
    - Paper management
    - Time management
    - Estate sales
    - Seniors/downsizing
  
- What is their payment structure?
  - You will want to find out how they charge for their time and services as well as payment options.
  
- What kind of experience, training or certification do they have?
  - This information might also be available on their website.
  
- Do they belong to professional organizations or trade associations?
  - Serious business owners often have affiliations with professional associations like Utah Professional Organizers.
  
- Do they work under a written contract?
  - Most organizers use a contract to insure both they and their clients are in agreement on the specifics of the project.